



A California Public Agency

California Affiliated Risk Management Authorities  
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**CALIFORNIA AFFILIATED RISK MANAGEMENT AUTHORITIES  
BOARD OF DIRECTORS MEETING**

**AGENDA**

**Wednesday, June 10, 2020  
10:00 a.m.**

**Webex**

**Dial-in Number: +1 (415) 655-0001**

**Access Code: 475 485 340**

**Link: <https://sedgwick.webex.com/sedgwick/j.php?MTID=meca6ce4df19d35874b5694e5f2169720>**

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This meeting will be conducted by teleconferencing in accordance with the State of California Executive Order N-29-20.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Kim Sackett at (916) 290-4601 or [kim.sackett@sedgwick.com](mailto:kim.sackett@sedgwick.com). Requests must be made as early as possible, and preferably at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the CARMA Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection by contacting Kim Sackett at (916) 290-4601 or [kim.sackett@sedgwick.com](mailto:kim.sackett@sedgwick.com).

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- | <b><u>Page</u></b> |  |
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|                    | <b>1. CALL TO ORDER; MOTION ROLL CALL</b>  |
|                    | <b>2. INTRODUCTIONS</b>  |
|                    | <b>3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)</b>  |
|                    | <b>4. PUBLIC COMMENTS</b> – This time is reserved for members of the public to address the Board relative to matters of CARMA not on the agenda. Members of the Public may submit comments by email in advance of the meeting by emailing Kim Sackett at <a href="mailto:kim.sackett@sedgwick.com">kim.sackett@sedgwick.com</a> no later than 5 p.m. on Tuesday, June 9, 2020. If a member of the public would like to address the Board during the meeting, the person may email Ms. Sackett during the meeting and, if timely received, Ms. Sackett will read or summarize the email to the directors. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total. |

4        **5. CONSENT CALENDAR**

If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar.

5        \*A. Minutes of April 8, 2020, Board of Directors Meeting

12       \*B. Warrant Listings for April 1, 2020, through May 31, 2020

13       \*C. Interim Financial Statements for the Quarter Ended March 31, 2020

17       \*D. Treasurer's Report as of March 31, 2020

46       \*E. Liability Claims Audit Responses

*Recommendation: Staff recommends approval of the Consent Calendar.*

**6. MEMBERSHIP MATTERS**

50       \*A. Evaluation and Consideration of Pooled Liability Assurance Network (PLAN JPA) as a New Member of CARMA

*Recommendation: Staff will not be making a recommendation on this matter due to the fact that Sedgwick administers both CARMA and PLAN JPA.*

**7. COVERAGE MATTERS**

94       \*A. Discussion Regarding Communicable Disease Exclusions

*Recommendation: Staff recommends either not adding this exclusion for the upcoming program year, or alternatively adding the exclusion but providing defense only coverage.*

98       \*B. Update of the CARMA Memorandum of Coverage for the 2020/21 Program Year

*Recommendation: Staff recommends acceptance of the revisions to the Memorandum of Coverage and its accompanying Declarations and Endorsement #1.*

122      \*C. Renewal Rates for Specific Reinsurance and Excess Coverage for the 2020/21 Program Year

*Recommendation: Staff recommends the Board provide direction to Alliant Insurance Services.*

126      \*D. Vector Control Joint Powers Authority Request to Increase Limits of Coverage

*Recommendation: Staff recommends the Board approve VCJPA's request to increase its limit of coverage through CARMA to \$29 million.*

**8. FINANCIAL MATTERS**

127      \*A. Approval of CARMA Annual Operating Budget for Fiscal Year 2020/21

*Recommendation: Staff recommends the Board of Directors approve the 2020/21 Annual Operating Budget as presented.*

140      \*B. Update Regarding Declared Dividends

*Recommendation: Staff recommends the Board of Directors not release any portion of this year's dividend to PARSAC in anticipation that ultimate losses are likely to increase in the 2006/07 program year.*

**9. ADMINISTRATIVE MATTERS**

- 143 \*A. Review of Resolution 2-2009/2010 Establishing Claims Reserving Policy  
*Recommendation: Staff recommends the Board of Directors confirm the above explanation remains the policy of CARMA.*
- 146 \*B. Resolution of Appreciation for Honorable Service of Ric Burwell to CARMA  
*Recommendation: Staff recommends the Board of Directors considers the Resolution and extends its appreciation to Mr. Burwell for his years of service to the CARMA Board.*
- 148 \*C. Emerging Risks  
*Recommendation: None.*

**10. ELECTION AND APPOINTMENT OF OFFICERS**

- 149 A. Nomination and Election of President and Vice President, and Appointment of Treasurer and Secretary  
*Recommendation: Staff wishes to thank the officers for their service to the JPA and recommends the following actions be taken:*
- 1) *The Board elect a President and Vice President;*
  - 2) *The President appoint the Treasurer and Secretary to serve through the end of the 2020/21 program year; and*
  - 3) *The Board ratify these Presidential appointments.*

**11. CLOSED SESSION**

- 150 A. Pursuant to Government Code Section 54956.95(a), the Board of Directors will recess to closed session to discuss the following claim(s):
- Lam, Sonny (D) v. City of Los Banos (CSJVRMA)
  - Rechten, Tyler [Deceased] v. City of Union City (BCJPIA)
  - Alvarez, Alma et al. (Alvarez, Hector (D)) v. City of Gilroy (MPA)
  - Robertson, Reed v. City of Orinda (MPA)
- B. Report from Closed Session - Pursuant to Government Code Section 54957.1, the Board of Directors must report in open session any action, or lack thereof, taken in closed session.

**12. CLOSING COMMENTS**

**This time is reserved for comments by Board members and/or staff and to identify matters for future Board business.**

- A. Board  
B. Staff

**13. ADJOURNMENT**

**NOTICES:**

- The next Board of Directors Meeting will be held on Friday, September 18, 2020.