



A California Public Agency

California Affiliated Risk Management Authorities  
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**CALIFORNIA AFFILIATED RISK MANAGEMENT AUTHORITIES  
BOARD OF DIRECTORS MEETING**

**AGENDA**

**Friday, September 24, 2021  
9:00 a.m.**

**Zoom**

**Dial-in Number: (669) 900-6833**

**Meeting ID: 861 4804 1537**

**Passcode: 348129**

**[Meeting link](#)**

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All or some portions of this meeting will be conducted by teleconferencing in accordance with the State of California Executive Order N-08-21.

Members of the public may observe and listen to the meeting telephonically. No physical location will be available from which members of the public may observe the meeting and offer public comment. Public comments may be submitted in advance of the meeting by emailing Danielle Davis at [danielle.davis3@sedgwick.com](mailto:danielle.davis3@sedgwick.com) no later than 5 p.m. on Thursday, September 23, 2021. If a member of the public would like to address the Board of Directors during the meeting, the person may email Ms. Davis during the meeting and, if timely received, Ms. Davis will read or summarize the email to the Board members.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Danielle Davis at (916) 244-1116 or [danielle.davis3@sedgwick.com](mailto:danielle.davis3@sedgwick.com). Requests must be made as early as possible, and preferably at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the CARMA Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection by contacting Danielle Davis at (916) 244-1116 or [danielle.davis3@sedgwick.com](mailto:danielle.davis3@sedgwick.com).

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| <b><u>Page</u></b> | <b>1. CALL TO ORDER; MOTION ROLL CALL</b>           |
|                    | <b>2. INTRODUCTIONS</b>                             |
|                    | <b>3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)</b> |

4. **PUBLIC COMMENTS** – This time is reserved for members of the public to address the Board relative to matters of CARMA not on the agenda. Members of the Public may submit comments by email in advance of the meeting by emailing Danielle Davis at [danielle.davis3@sedgwick.com](mailto:danielle.davis3@sedgwick.com) no later than 5 p.m. on Thursday, September 23, 2021. If a member of the public would like to address the Board during the meeting, the person may email Ms. Davis during the meeting and, if timely received, Ms. Davis will read or summarize the email to the directors. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

5. **CONSENT CALENDAR**

If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar.

- 5 \*A. Minutes of June 28, 2021, Special Board of Directors Meeting  
11 \*B. Warrant Listings for June 1, 2021, through August 31, 2021  
12 \*C. Interim Financial Statements for the Year Ended June 30, 2021  
17 \*D. Treasurer’s Report as of June 30, 2021  
48 \*E. Investment Performance Review for Quarter Ended June 30, 2021  
88 \*F. Allied World Strategic Response Crisis Management Services  
*Recommendation: Staff recommends approval of the Consent Calendar.*

6. **APPEAL OF COVERAGE DETERMINATION**

- 90 A. Discussion Regarding City of Sausalito (BCJPIA) Appeal of Coverage Determination  
*Recommendation: Staff recommends the Board of Directors formally consider the appeal in closed session.*

7. **ADMINISTRATIVE MATTERS**

- 91 A. Appointment of Danielle Davis as Board Secretary  
*Recommendation: Staff recommends the Board of Directors appoint Danielle Davis as Board Secretary, effective September 24, 2021.*  
92 \*B. 2021/22 Liability Renewal Recap – Alliant Insurance Services  
*Recommendation: Staff recommends the Board of Directors discuss and provide feedback and direction.*  
95 \*C. Review of Annual Workshop Venue Proposals  
*Recommendation: Staff recommends approval to award venue contract to DoubleTree Inn – American Canyon.*

8. **COVERAGE MATTERS**

- 97 \*A. Updates to the CARMA Memorandum of Coverage for the 2021/22 Program Year  
*Recommendation: Staff recommends acceptance of the revisions to the Memorandum of Coverage, the Following Form Excess Liability Memorandum of Coverage, and the accompanying Declarations and Endorsements.*

\* Reference materials attached with staff report.

**9. PRESENTATION**

- 137 \*A. An Introduction to the Investment Benefits of Captives  
*Recommendation: Staff recommends the Board of Directors discuss and provide feedback and direction.*

**10. FINANCIAL MATTERS**

- 163 \*A. Consideration of the June 30, 2021, Independent Financial Audit Prepared by Sampson, Sampson, and Patterson, LLP  
*Recommendation: Staff recommends the Board of Directors accept and file the June 30, 2021, audit report as presented.*

**11. LOSS PREVENTION MATTERS**

- 197 \*A. Consideration of High Exposure Liability Training Program  
*Recommendation: Staff recommends the Board of Directors discuss and provide feedback and direction.*

**12. CLOSED SESSION**

- 201 A. Pursuant to Government Code Section 54956.95(a), the Board of Directors will recess to closed session to discuss the following claim(s):
- Claims of Cresco Equipment Rentals et al against the City of Martinez (MPA)
  - Emma Simmons vs. City of Novato (BCJPIA)
  - Owens, Caleb, et al. vs. City of Martinez (MPA)
  - Robertson, Reed vs EBMUD and Town of Orinda (MPA)
  - Fear, David (D)/Long, Betty v. City of Exeter (CSJVRMA)
  - Jones, Daquan v. City of Firebaugh (CSJVRMA)
  - Gordon/Titus, et al. vs. City of Sausalito (BCJPIA)
- B. Report from Closed Session - Pursuant to Government Code Section 54957.1, the Board of Directors must report in open session any action, or lack thereof, taken in closed session.

**13. CLOSING COMMENTS**

This time is reserved for comments by Board members and/or staff and to identify matters for future Board business.

- A. Board
- B. Staff

**14. ADJOURNMENT**

**NOTICES:**

- The next Board of Directors Meeting will be held on Friday, January 7, 2022, in conjunction with the CARMA Annual Workshop and Strategic Planning session held on January 6, 2022.