



A California Public Agency

California Affiliated Risk Management Authorities
1750 Creekside Oaks, Suite 200
Sacramento, CA 95833
(800) 541-4591

**CALIFORNIA AFFILIATED RISK MANAGEMENT AUTHORITIES
BOARD OF DIRECTORS MEETING**

AGENDA

**Friday, January 7, 2022
9:00 a.m.**

**DoubleTree Inn
3600 Broadway
American Canyon, CA 94503
(707) 674-2100**

**Dial-in Number: +1 669 900 6833
Meeting ID: 835 7051 5509
Passcode (website): CARMA
Passcode (dial-in): 082852**

Link:

<https://us02web.zoom.us/j/83570515509?pwd=cUh1MVV3dXJ1MjhUaHEvM29NOEZwQT09>

Some or all portions of this meeting will be conducted by teleconferencing, with authorization to meet via teleconference pursuant to subdivision (e)(1)(C) of Section 54953 of the California Government Code.

Members of the public may observe and listen to the meeting telephonically. Public comments may be submitted in advance of the meeting by emailing Danielle Davis at danielle.davis3@sedgwick.com. Alternatively, members of the public may offer spoken comments when public comment is requested, either at the beginning of the meeting as to non-agenda items, or regarding an agenda item at the time that item is considered.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Danielle Davis at (916) 244-1116 or danielle.davis3@sedgwick.com. Requests must be made as early as possible, preferably at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the CARMA Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection.

- Page**
- 1. CALL TO ORDER**
 - 2. INTRODUCTIONS**
 - 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)**
 - 4. PUBLIC COMMENTS** - This time is reserved for members of the public to address the Board relative to matters of the California Affiliated Risk Management Authorities not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
 - 5** **5. CONSENT CALENDAR**
If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar.
 - 6** *A. Minutes of November 8, 2021, Special Board of Directors Meeting
 - 8** *B. Warrant Listings for September 1, 2021, through November 30, 2021
 - 9** *C. Treasurer’s Report as of September 30, 2021
 - 44** *D. Investment Performance Review for Quarter Ended September 30, 2021
 - 82** *E. City of Sausalito California Public Records Act Request
 - 84** *F. Authorization to Meet via Teleconference
 - 86** *G. Memo from Craig Farmer, Board Counsel Regarding Request for Hourly Rate Increase
Recommendation: Staff recommends approval of the Consent Calendar.
 - 87** **6. ANNUAL WORKSHOP RECAP**
 - A. Establishment of Goals and Objectives
Recommendation: Staff recommends the Board approve the 2022/23 Goals and Objectives.
 - 88** **7. ADMINISTRATIVE MATTERS**
 - 88** *A. Commercial Marketing Strategy – Seth Cole, Alliant
Recommendation: None.
 - 91** *B. Discussion Regarding Financial Auditing Services
Recommendation: Staff recommends the Board approve of the draft and issuance of the Request for Proposal for Independent Financial Audit Services.
 - 98** **8. LOSS PREVENTION MATTERS**
 - *A. High-Exposure Liability Training Program
Recommendation: Staff recommends the Board consider and approve participation in training program Option B.
 - 100** *B. Critical Incident Response Strategies
Recommendation: None.

9. FINANCIAL MATTERS

- 103 A. Review of CARMA Insurance Captive
Recommendation: Staff recommends the Board approve the formation of a Captive insurance company option based on discussion held during the January 6 2022, Annual Workshop.

10. REVIEW OF SERVICE PROVIDERS

- 104 A. Review of Vendor/Service Providers Survey
Recommendation: None.
- 105 *B. Discussion Regarding Insurance Brokerage and Consulting Services
Recommendation: Staff recommends the Board of Directors provide feedback and direction.
- 108 *C. Discussion Regarding Actuarial Services
Recommendation: Staff recommends the Board of Directors provide feedback and direction.
- 114 *D. Discussion Regarding Administration, Litigation Management and Financial Services
Recommendation: Staff makes no recommendation on this item as Sedgwick has a financial interest in the outcome.
- 137 *E. Discussion Regarding Claims Audit Services
Recommendation: Staff recommends the Board of Directors provide feedback and direction.

11. CLAIMS

- 145 A. Closed Session Pursuant to Government Code Section 54956.95(a) to Discuss Claims
- Michael Zeleny v. Menlo Park.
 - Kristin Hart, Estate of Kyle Hart (D) v. Redwood City
 - Michael Cooley v. Walnut Creek
 - Melanie Gilliland v. Pleasanton
 - Sausalito Yacht Harbor v. Sausalito
 - Katherine Freitag & James Helldoerfer v. Novato
 - Kevin Franklin v. City of Berkeley
 - Kelley Lack v. City of Orinda
 - Reed Robertson v. Orinda
- B. Report from Closed Session Pursuant to Government Code Section 54957.1

12. CLOSING COMMENTS

- This time is reserved for comments by Board members and/or staff and to identify matters for future Board business.
- A. Board
- B. Staff

13. ADJOURNMENT

NOTICES:

- The next Board of Directors Meeting will be held on Wednesday, April 6, 2022, at a location TBD.